

AGENDA
BENBROOK ECONOMIC DEVELOPMENT CORPORATION
REGULAR BOARD MEETING
MONDAY, MARCH 18, 2024
911 WINSCOTT RD., BENBROOK, TEXAS
A quorum of the Benbrook City Council may attend this meeting.

WORK SESSION – 6:30 PM
CENTRAL CONFERENCE ROOM
The Work Session may continue after the Regular Board Meeting adjourns.

1. Review/Discuss the Regular Board Meeting Agenda.
2. Staff Updates (time permitting):
 - a. Discussion of approved projects may include, but are not limited to, the following: Benbrook Blvd./U.S. Hwy. 377, N.W. Winscott Addition, Westpark Corner, Russell Feed & Supply, and/or Lot 1 Block 1 Evans Addition.
 - b. Benbrook Development Activity Report.
 - c. Benbrook City Council (action items of interest to the Board).
 - d. ED Department items/initiatives/contracts/programs/marketing/activities/events.

REGULAR BOARD MEETING – 7:00 PM
COUNCIL CHAMBERS
All Agenda items are subject to final action.

I. CALL TO ORDER

II. CITIZEN’S PUBLIC FORUM

Citizen’s Public Forum provides the public with the opportunity to address the Board on any BEDC matter or item on the agenda. State Law prohibits any deliberation of or formal action regarding items presented during the citizen’s public forum. The Board may only make a statement of specific information given in response to the inquiry, recite an existing policy, or request staff place the item on an agenda for a subsequent meeting.

III. EXECUTIVE SESSION

Pursuant to the Texas Open Meetings Act:

- A. Section 551.072 – Deliberations Regarding Real Property.
Deliberate the purchase, exchange, lease, or value of real property, as deliberation in an open session would have a detrimental effect on the position of governmental body negotiations with a third person.
 - DISCUSS BEDC-OWNED PROPERTY COMMONLY REFERRED TO AS WESTPARK CORNER.
 - DISCUSS PROPERTY LOCATED AT 9353 BENBROOK BLVD.

IV. RECONVENE INTO OPEN SESSION

V. TAKE ANY NECESSARY OR APPROPRIATE ACTION AS A RESULT OF CLOSED EXECUTIVE SESSION

VI. ACTION ITEMS

- A. Approve the February 12, 2024, Regular Board Meeting Minutes.
[DRAFT February 12, 2024, Regular Board Meeting Minutes](#)

- B. Approve BEDC Investment Policy and Strategy Statement.
- C. Approve Moving Funds from Matured CD into a TexPool Account.

VII. DIRECTOR'S REPORT

- A. Receive Monthly Financial Report for Period Ending February 29, 2024.

VIII. ADJOURNMENT

The BEDC Board reserves the right to convene in Executive Session on any item on the agenda pursuant to the provisions of the Open Meetings Law, Chapter 551, Texas Government Code, in accordance with the authority contained in:

- Section 551.071, Consultation with City Attorney
- Section 551.072, Deliberation regarding real property
- Section 551.073, Deliberation regarding gifts and donations
- Section 551.087, Deliberation regarding economic development negotiations

This meeting will be recorded, and the recording will be made available to the public in accordance with the Texas Open Meetings Act, upon written request.

THIS FACILITY IS WHEELCHAIR ACCESSIBLE. FOR SPECIAL ACCOMMODATIONS, OR TO INFORM US OF INACCESSIBILITY TO THIS MEETING, PLEASE CONTACT THE BENBROOK ECONOMIC DEVELOPMENT CORPORATION AT 817-249-6990. PLEASE CALL 48 HOURS IN ADVANCE IF YOU REQUIRE INTERPRETATIVE SERVICES.



**BENBROOK ECONOMIC DEVELOPMENT CORPORATION
REGULAR BOARD MEETING MINUTES
MONDAY, FEBRUARY 12, 2024
911 WINSCOTT ROAD, BENBROOK, TEXAS**

WORK SESSION: The Benbrook Economic Development Corporation (BEDC) Board of Directors met at 6:30 p.m. to discuss the agenda items and review staff updates. The Work Session was held in the Benbrook City Hall Central Conference Room. The Work Session recessed at 6:46 p.m.

Board Members in Attendance:

Gary A. Lindsay	Place 1
Kristen Melton	Place 3
Thomas Casey	Place 4, BEDC Vice President
Kent Williams	Place 5, BEDC President
Phyllis Harkins	Place 6
Omar P. Aguilar	Place 7

Board Members Not in Attendance: Dr. Danyelle Ackall

Staff Present: Jessica James, Director of Economic Development and Marketing; Brooke Teal, Planning Technician, and Jim Hinderaker, Assistant City Manager

REGULAR SESSION – CONVENED INTO THE COUNCIL CHAMBERS

I. CALL TO ORDER

The BEDC Regular Board Meeting was called to order at 7:00 p.m. on Tuesday, February 12, 2024, in the Benbrook City Hall Council Chambers, located at 911 Winscott Road, Benbrook, Texas.

II. CITIZEN’S PUBLIC FORUM

President Williams opened the Citizen’s Public Forum to allow citizens to comment on any agenda item. There were no citizen comments.

III. ACTION ITEMS

A. Approve the January 16, 2024, Regular Board Meeting Minutes.

- Mr. Casey made a motion to approve the January 16, 2024, Regular Board Meeting Minutes as presented.
- Mr. Aguilar seconded the motion. The motion passed; 6–0.

B. Approve Amending the FY 23-24 BEDC Budget in the Amount of \$275,000 to Fund the Approved JVEP Commerce Centre, LLC Economic Development Incentive.



- Mr. Lindsay made a motion to approve amending the FY 23-24 BEDC Budget in the amount of \$275,000 to fund the approved JVEP Commerce Centre, LLC Economic Development Incentive.
- Ms. Harkins seconded the motion. The motion passed; 6–0.

IV. DIRECTOR’S REPORT

Receive Monthly Financial Report for Period Ending January 31, 2024.

Presentation Highlights:

- Liquid assets as of January 31, 2024
 - Checking account: \$4,520,346.68
 - Checking account interest earned: \$9,323.80
 - Certificate of Deposit: \$3,970,077.63
 - Total liquid assets: \$8,490,424.31
- Total revenue for January 2024: \$187,984.18 This amount includes:
 - Sales tax revenue for January 2024: \$177,020.25
 - Interest earned on account: \$9,323.80
 - BKV North Texas, LLC: \$1,490.13
 - Industrial Park Monument Sign Rental: \$150.00
- Encumbered Funds as of January 31, 2024: \$748,704.27 This amount includes:
 - Total current and pending projects: \$711,942.55
 - Total operating expenses for January 2024: \$36,761.72
- Fund balance as of January 31, 2024: \$7,741,720.04

V. EXECUTIVE SESSION

The Board convened into Executive Session at approximately 7:06 p.m. to discuss the items below.

Pursuant to the Texas Open Meetings Act:

A. Section 551.072 – Deliberations Regarding Real Property.

Deliberate the purchase, exchange, lease, or value of real property, as deliberation in an open session would have a detrimental effect on the position of governmental body negotiations with a third person.

- DISCUSS BEDC-OWNED PROPERTY COMMONLY REFERRED TO AS WESTPARK CORNER.
- DISCUSS PROPERTY LOCATED AT 9353 BENBROOK BLVD.

VI. RECONVENE INTO OPEN SESSION

The BEDC Board reconvened into open session at 7:40 p.m.



VII. TAKE ANY NECESSARY OR APPROPRIATE ACTION AS A RESULT OF CLOSED EXECUTIVE SESSION

No action necessary.

VIII. ADJOURNMENT

The meeting adjourned at approximately 7:46 p.m.

APPROVED:

**KENT WILLIAMS
PRESIDENT**

ATTEST:

**DR. DANYELLE ACKALL
SECRETARY**